

1. The first step is to identify the problem or question that needs to be addressed. This involves understanding the context and the specific requirements of the task.

2. The second step is to gather relevant information and resources. This may involve research, consultation with experts, or reviewing existing data.

3. The third step is to develop a plan or strategy to address the problem. This involves breaking down the problem into smaller, manageable tasks and determining the sequence of actions to be taken.

4. The fourth step is to implement the plan. This involves carrying out the tasks and actions that have been identified in the plan.

5. The fifth step is to evaluate the results of the implementation. This involves comparing the actual outcomes with the expected outcomes and identifying any areas for improvement.

6. The sixth step is to reflect on the process and learn from the experience. This involves considering what worked well, what challenges were encountered, and how the process can be improved for future tasks.

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3625

✓	Rejected
=	Allowed

—	(Through numeral) Cancelled
÷	Restricted

N	Non-Elected
I	Interference

A	Appeal
O	Objected

[illegible][illegible][illegible]